



Events Planner

Event planners manage all aspects of event planning meeting strict deadlines and budget demands. Event planners will nurture and build relationships with vendors, venues, and other industry contacts to craft and implement creative and logistical aspects for all events. Successful Event planners stay current, ahead of the curve on event planning, design, production trends, proactively identifying and solving operational challenges. Establishing standard procedures and training event staff teams is a key requirement from event planners. Compliance with legal, insurance, health & safety regulations is an important aspect of event planning.

Skills:

- Interpersonal and communication skills
- Experience in maintaining and building enriching business relationships
- Organizational skills
- Multitasking
- Time management
- Attention to detail
- Ability to handle pressure and make split-second decisions

Areas of work:

- Theatres
- Film and video production companies
- Weddings
- Private parties
- Music video production companies

Income

Entry-level roles range from £18,000 to £22,000. With experience, you can expect between £22,000 and £25,000. Managers can start at around £33,000, rising to £40,000 for senior managers or directors with extensive experience.

